

**MINUTES OF REGULAR MONTHLY MEETING OF
SAN MIGUEL COUNTY BOARD OF COMMISSIONERS
HELD TUESDAY, JUNE 14, 2016 BEGINNING AT 2:00 P.M.**

CALL TO ORDER

The San Miguel County Board of Commissioners held its regular monthly meeting on Tuesday, June 14, 2016, beginning at 2:00 p.m. The meeting convened at the County Commission Chambers, San Miguel County Courthouse, 2nd floor, 500 West National Ave., Suite 200, Las Vegas, New Mexico 87701.

ROLL CALL:

Upon a call of the roll, Chairman Gilbert J.B. Sena, Vice-Chairman Rock Ulibarri, and Commissioners Arthur J. Padilla, Marcellino A. Ortiz, and Nicolas T. Leger were present, and a quorum was duly noted.

PLEDGE OF ALLEGIANCE AND SALUTATION TO NM STATE FLAG

Commissioners, staff and citizens in attendance joined in the pledge and salute.

APPROVAL OF AGENDA

County Manager Les Montoya requested that Item No. 25 (New Mexico Detention Center(s) – Training Academy Program) be removed from the agenda for additional time to work out specifics for the contract.

Commissioner Rock Ulibarri requested to add San Rafael project to the agenda. County Manager Les Montoya informed the Commission this Project would be discussed in executive session due to the fact that it was related to a personnel matter.

Motion made by Commissioner Padilla to approve agenda, Second by Commissioner Ortiz. Motion carried.

APPROVAL OF MINUTES

Motion made by Commissioner Padilla to approve the minutes of the regular monthly meeting held May 10, 2016, Second by Commissioner Ulibarri. Motion carried.

Motion made by Commissioner Ulibarri to approve the minutes of the special meeting held May 27, 2016, Second by Commissioner Padilla. Motion carried.

PRESENTATIONS:

PRESENTATION: Center of Southwest Culture, Inc.

PRESENTER: Arturo Sandoval, Executive Director

Mr. Arturo Sandoval gave a report regarding forming an organic farming coop project in the Villanueva-Valley area and presented on the delivery of his contract requirements as mentioned the contribution of a 30' x100' green house and construction hereof. Discussion ensued.

PRESENTATION: San Miguel County Power Up Grant Award

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

Diane Ogawa, Executive Director, PNM Resources Foundation

Ray Sandoval, PNM Local and Government Affairs, PNM Officials were not present. Alex informed Commission PNM provided a 30,000 power up grant for the Public seating area Project.

PRESENTATION: New Mexico Mission of Mercy

PRESENTER: Dr. Dennis Aragon

Dr. Dennis Aragon presented an event summary which he claimed provided over a million dollars of dental treatment to 1,218 patients in the New Mexico Mission of Mercy Event. Dr. Aragon stated this event was very successful and the next New Mexico Mission of Mercy Event will be held in fall of 2017 in Albuquerque, New Mexico. He thanked the commission for their contribution to this project.

INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEE:

County Manager Les Montoya introduced the following new employees:

**FRANCISCO GARCIA-COLLECTING CENTER OPERATOR -SAN MIGUEL COUNTY
PUBLIC SERVICE OPERATIONS DIVISION-PROBATIONAY EMPLOYEE**

**BENITO TANUZ-COLLECTING CENTER OPERATOR-SAN MIGUEL COUNTY
PUBLIC SERVICE OPERATIONS DIVISION-PROBATIONARY EMPLOYEE**

**MAX VALDEZ – EQUIPMENT OPERATOR II SAN MIGUEL COUNTY PUBLIC
SERVICE OPERATIONS DIVISION-PROBATIONARY EMPLOYEE.**

PUBLIC INPUT FORUM

The following persons addressed the Commission, the subject of their comments indicated parenthetically following each name: **Manuel Garcia** (Demand better San Miguel County Management and Administration); **Lee Einer** (Alta Vista Hospital issues); **Ralph Laumbach** (Animal Control Ordinance issues/ should not be using volunteer firemen as traffic control/ mismanagement of county funds); **Bob Wessley** (urge Commission to vote yes on item No. 3 Resolution no. 06-14-2016-CM- A resolution supporting conservation of Oil and Gas, a natural resource development); **Leslie Hammel-Turk** (also urge Commission to vote yes for Item No. 3 and to make some amendments to the item); **Miguel Pacheco** (Discussion regarding Item No. 3)

REGULAR ORDER

1. RESOLUTION NO. 06-14-16-CM-LOAN AGREEMENT AND INTERCEPT AGREEMENT BY AND BETWEEN SAN MIGUEL COUNTY AND THE NEW MEXICO FINANCE AUTHORITY

County Manager Les Montoya informed the Commission that the New Mexico Finance Authority approved a loan application for the amount of 3.8 million dollars to complete various road and drainage improvements throughout San Miguel County. Mr. Montoya submitted Resolution No. 06-14-16-CM-Loan Agreement and Intercept Agreement by and between San Miguel County and the New Mexico Finance Authority for approval and place the Loan Ordinance on the July 2016 Commission agenda in order to secure the loan for San Miguel County.

Motion made by Commissioner Padilla to approve Resolution No. 06-14-16-CM-Loan and place the Loan Ordinance on the July 2016 Commission agenda, Second by Commissioner Ulibarri. Motion carried.

2. CONTRACT WITH RBC CAPITAL MARKETS TO PERFORM AS FINANCIAL ADVISOR FOR SAN MIGUEL COUNTY ON AN AS NEEDED BASIS.

County Manager Les Montoya made a recommendation to contract with RBC Capital Markets to perform as financial advisor for San Miguel County on an as needed basis. Mr. Montoya said the contract has been reviewed by the County Attorney.

Motion made by Commissioner Padilla to approve to contract with RBC Capital Markets to perform as financial advisor for San Miguel County on an as needed basis, Second by Commissioner Ortiz. Motion carried.

Mr. Paul Cassidy, financial advisor with RBC Capital Markets gave a small presentation.

3. RESOLUTION NO. 06-14-2016-CM-A RESOLUTION SUPPORTING CONSERVATION OF OIL AND GAS A NATURAL RESOURCE DEVELOPMENT

Commissioner Ulibarri gave some background information regarding the venting and flaring and leaking of methane gas in BLM land. Commissioner Ulibarri informed the Commission that President Obama and Senator Udall have been working on the capping rule to stop venting and flaring and leaking of methane gas in the BLM land. Commissioner Ulibarri read the Resolution and made an amendment adding to the 10th paragraph **greenhouse gases the causes of climate change**. Discussion ensued. Commissioner Ulibarri presented Resolution No. 06-14-2016-CM-A Resolution supporting Conservation of Oil and Gas, Natural Resource Development for approval with the amendment.

Motion made by Commissioner Padilla to approve Resolution No. 06-14-2016-CM-A-Resolution supporting Conservation of Oil and Gas a Natural Resource Development as amended, Second by Commissioner Ortiz. Motion carried.

4. RESOLUTION NO. 06-14-2016-LEDA FUND BALANCE OF \$19,305.82

SMC Planning and Zoning Supervisor, Alex Tafoya informed the Commission that there is a balance of LEDA Funds that were provided for the Martinez & Sons Processing project that are available for economic development purposes the balance is \$19,305.82. San Miguel County is attempting to coordinate efforts with the New Mexico Economic Development Department to keep such funds available within San Miguel County for economic development uses. One of the steps in making such funds available for other uses, is to terminate the various agreements regarding the Martinez & Sons Processing Project. Mr. Tafoya requested that the Commission consider and approve Resolution No. 06-14-2016-LEDA Fund Balance of \$19,305.82 which will authorize passage of an Ordinance terminating the various agreements regarding the Martinez & Sons Processing Project and making such LEDA funds available.

Motion made by Commissioner Leger to approve Resolution No. 06-14-2016-LEDA Fund Balance of \$19,305.82 which will authorize publications of an Ordinance proposing terminating the various agreements regarding the Martinez & Sons Processing Project and making such LEDA funds available, Second by Commissioner Padilla. Motion carried.

Chairman Sena requested that they go back to the presentation that will be presented by Dr. Dennis Aragon.

5. SHERIFF'S OFFICE RELOCATION AND EXPANSION PROPOSAL

SMC Sheriff Gary Gold addressed the Commission regarding the Sheriff's Office space and parking limitations. Mr. Gold said that he is doing the best to utilize the space at the jail but the sheriff's office is growing and so is the jail. Mr. Gold went over the different possibilities and options for the sheriff's office space in order to save the county money. Mr. Gold went over a proposal for the remodeling of the building located at 1124 Railroad which Phase I would cost \$86,541.00. Mr. Gold went over the different phases that would take to complete the sheriff's office located at 1224 Railroad. Mr. Gold stated that coming in as sheriff he has encountered

many obstacles. Mr. Gold stated how they handle these obstacles will determine how we can provide good public service to residents of San Miguel County. Chairman Sena asked for the anticipated date of completion for this project. Mr. Montoya said the project should be completed late summer of next year depending on a lot of things. Mr. Montoya said that all this is conceptional at this time the first issue to address is whether or not we want to dedicate this space for future emergency and first responders. The second issue is identifying a funding. We are presently considering a possible refinance of existing debt to create funding for this project. In addition, Mr. Montoya mentioned the possible passage of a gross receipts tax for further development of this property as a central dispatch facility for all area first responders. The Commission gave Mr. Montoya authorization to proceed with the project to develop the property. No Motion was made.

6. REQUEST FOR INFORMATIONAL PROPOSALS TO BE SOLICITED BY THE SAN MIGUEL COUNTY LODGERS TAX ADVISORY BOARD (LTAB ON THE USE OF LODGERS'S TAX REVENUES IN FISCAL YEAR 2016-17.

County Manager Les Montoya informed the Commission that he had met with the Lodgers' Tax advisory Board on June 8, 2016 provided information of the projected revenues and expenditures ending June 30, 2016 and the proposed revenues in the budget for 2016-17. He advised approximately \$25,000.00 of Lodger's Tax would be available to appropriate in 2016-17. The Lodger's Tax advisory board recommended obtaining request for information proposals from entities having to use Lodger's Tax Dollars in 2016-17.

Motion made by Commissioner Leger to approve the request for information and the solicitation of proposals for Marketing, Advertisement and Promotion of San Miguel County, Second by Commissioner Ortiz. Motion carried.

7. APPOINTMENT TO PLANNING AND ZONING COMMISSION DISTRICT 5

SMC Planning and Zoning Supervisor Alex Tafoya advised the Commission that a Planning and Zoning Commission member representing County Commission District 5 moved from Las Vegas and a vacancy exists on the Planning and Zoning Commission. Mr. Tafoya requested the Commissioner from District 5 to consider filling the vacancy. Commissioner Leger informed the Commission he would nominate a person at the next meeting to fill the vacancy.

No motion was made.

8. REQUEST FOR PUBLIC HEARING REGARDING FIREWORK USAGE IN SAN MIGUEL COUNTY

SMC Emergency Manager Kurt Parkinson informed the Commission he had received a letter from Susana Martinez, Governor, where she advises municipalities and Counties to hold a public hearing to discuss the banning of fireworks. After much discussion if a public hearing could be held regarding the banning of fireworks, Mr. Marc Grano informed the Commission that all requirements had been complied regarding open meeting act; therefore public comment could be heard. Chairman Sena asked if any person had any comments in favor of banning of fireworks.

The persons that came forward in favor of banning fireworks were as follows:

Yolanda Cruz informed the Commission that she resides in Manuelitas and she is in favor of banning fireworks.

SMC Sheriff Gary Gold came forward and informed the Commission that he stands for public safety but does not want to take fireworks from the children. Mr. Gold suggested the Commission hold a special meeting informing the public regarding the banning of fireworks. Mr. Gold informed the Commission that he is not neither for nor against banning fireworks.

Chairman Sena invited any public comment regarding not banning fireworks.

Arnold Lopez said that he neither for nor against banning fireworks and agrees with Mr. Gold and it would be wise to hold a special meeting because a lot of vendors depend on selling fireworks.

Chairman Sena informed the Commission that it is not necessary to hold a special meeting regarding the banning of fireworks; notice was given to the public. Mr. Grano agreed with Chairman Sena stated that all open meeting act had been met.

SMC Emergency Manager Kurt Parkinson made a recommendation not to ban fireworks in San Miguel County.

Motion made by Commissioner Padilla to approve recommendation not to ban fireworks, Second by Commissioner Ortiz. Motion carried.

9. ADDENDUM TO AGREEMENT – CONCHA MONTANO – PROFESSIONAL SERVICES AGREEMENT # SMC DWI 11-18-14

SMC DWI Coordinator Yolanda Cruz presented for approval the Addendum to Agreement # SMC DWI 11-18-14 between San Miguel County DWI Program and Conchas Montano for evaluation services for FY 2014-2015. The Agreement will be at a reduced monthly and yearly amount due to the scope of work being reduced from evaluation of two components to one.

Motion made by Commissioner Padilla to approve Addendum to Agreement# SMC DWI 11-18-14 as presented, Second by Commissioner Ortiz. Motion carried.

10. PROJECT PARTICIPATION LEASE AGREEMENT BETWEEN COUNTY AND OLD WOOD LLC

SMC Planning and Zoning Division Supervisor Alex Tafoya informed the Commission this item is for informational purposes only. Mr. Tafoya informed the County received USDA funds to purchase a truck and trailer for economic development purposes for a small and emerging business. The initial lessee defaulted on the lease agreement for the truck and trailer therefore making the equipment available for use. The USDA was contacted and the USDA would like for the truck and trailer to remain in San Miguel County for a small and emerging business. Mr.

Tafoya stated that a letter of interest was advertised and Old Wood LLC expressed interest in leasing the truck and trailer. Mr. Tafoya informed that Old Wood LLC certified to the County that they were a small and emerging business and stated otherwise to the USDA. USDA made some changes to the lease agreement regarding insurance and maintenance costs. These costs were allowed as the lease payment to USDA, they have asked that these costs be removed and not be a part of the lease payment. Mr. Tafoya requested that the Commission review the participation lease agreement and informed them that Old Wood LLC needs to be approved by the County as a local economic project.

Commission authorizes the County Manager Les Montoya and Mr. Alex Tafoya to move forward with this project.

11. RESOLUTION PROPOSING ADOPTION OF AN ORDINANCE APPROVING OLD WOOD LLC AS A LOCAL ECONOMIC DEVELOPMENT PROJECT.

SMC Planning and Zoning Division Supervisor Alex Tafoya presented Resolution No. 06-14-16-LED which will authorize the County Manager to do what is necessary and proper for the final passage and adoption of an ordinance approving Old Wood LLC as a local economic development project in compliance with the County's economic being County Ordinance No. 07-09-13-LEDA. Mr. Tafoya requested to consider and approve Resolution No. 06-14-16-LED which proposes adoption of an ordinance approving Old Wood LLC as a local economic development project, whereby the County would then be able to enter into a project participation lease agreement.

Motion made by Commissioner Leger to approve to Resolution No. 06-14-16-LED, Second by Commissioner Ortiz. Motion carried.

12. RECOMMENDATION TO AWARD BID FOR WHEEL LOADER BID

SMC Public Service Operations Division Supervisor Robert Archuleta advised the Commission that the San Miguel County Public Service Department went out for advertisement and opened bids on May 31, 2016. Mr. Archuleta recommended that the bid be awarded to Wagner Equipment for they were the lowest bidder. SMC Public Service Operations Division Supervisor Robert Archuleta advised the Commission that the San Miguel County Public Service Department went out for advertisement and opened bids on May 31, 2016.

Motion made by Commissioner Ortiz to award bid to Wagner Equipment, Second by Commissioner Ulibarri. Motion carried.

13. RECOMMENDATION TO AWARD BID FOR MOTOR GRADER LEASE

SMC Public Service Operations Division Supervisor Robert Archuleta advised the Commission that the San Miguel County Public Service Department went out for advertisement and opened bids on May 31, 2016 for a Motor Grader Lease. Mr. Archuleta advised the Commission the cost of the lease would be \$ 2069.00 per month for a three-year lease. Mr. Archuleta

recommended the bid to lease the motor grader lease be awarded to Wagner Equipment for they were the lowest bidder on leasing two motor graders.

Motion made by Commissioner Ulibarri to award bid to Wagner Equipment, Second by Commissioner Leger. Motion carried.

14. ADDENDUM TO AGREEMENT – MILLER ENGINEERING CONSULTANTS, INC.

SMC Planning and Zoning Division Supervisor Alex Tafoya advised the Commission that the professional services engineering agreement between San Miguel County and Miller Engineering Consultants provides for engineering services as needed and is due for renewal. Miller Engineering has indicated that they wish to renew the agreement for a fourth year. Mr. Tafoya recommended the Commission approve the addendum to agreement extending the professional engineering services agreement between San Miguel County and Miller Engineering for a fourth year.

Motion made by Commissioner Leger to approve addendum to agreement extending the professional engineering services agreement between San Miguel County and Miller Engineering Consultants, Inc. for a fourth year Second by Commissioner Ortiz. Motion carried.

15. ADDENDUM TO AGREEMENT – ENGINEERS INC.

SMC Planning and Zoning Division Supervisor Alex Tafoya advised the Commission San Miguel County has a professional services agreement with Engineers Inc., for engineering services as needed. The agreement provides for renewal on an annual basis. Engineers Inc. has advised that they wish to renew the agreement for a fourth year.

Motion made by Commissioner Ulibarri to approve the addendum to the agreement with Engineers Inc. Second by Commissioner Padilla. Motion carried.

16. FY17 DWI GRANT AGREEMENT # 16-D-J-G-26

SMC DWI Coordinator Yolanda B. Cruz advised the Commission that the San Miguel County received a DWI Grant award for FY 17 from NM Department of Finance and Administration – Agreement # 17-D-J-G-26, which provides \$38,000.00 to assist with the DWI planning Council prevention activities.

Motion made by Commissioner Ulibarri to accept the FY 17 Grant Agreement # 17-D-J-G-26 as presented, Second by Commissioner Ortiz. Motion carried.

17. RATIFICATION OF 2ND AMENDMENT TO FY16 DWI GRANT AGREEMENT # 16-D-J-26

SMC DWI Coordinator Yolanda B. Cruz advised the Commission that the San Miguel County to fully utilize the funds awarded under FY 16 DWI Grant Agreement # 16-D-J-G-26 an amendment that moves money between line items is required. Ms. Cruz requested approval to ratify the 2nd Amendment to FY 16 DWI Grant Agreement # 16-D-J-G-26.

Motion made by Commissioner Ulibarri to approve to ratify the 2nd Amendment to FY 16 DWI Grant Agreement, Second by Commissioner Ortiz. Motion carried.

18. EXTERIOR SEATING AND GATHERING AREA AUTHORIZATION TO NEGOTIATE CONTRACT

SMC Planning and Zoning Division Supervisor Alex Tafoya advised the Commission of San Miguel County issue a request to submit sealed proposals for design and possible construction of an exterior seating and gathering area of the front side of the County Complex building. The county received one (1) proposal and county staff would like to enter into project discussion and possible contract negotiations with Sites Southwest. Mr. Tafoya requested authorization to begin project discussion and contract negotiations with Sites Southwest.

Motion made by Commissioner Ortiz to approve authorization to begin project, discussion and contract negotiations with Sites Southwest, Second by Commissioner Ulibarri. Motion carried.

19. RESOLUTION NO. SMC-RES-SO-06-14-2016-SHERIFF'S OFFICE-EXCESS PROPERTY

SMC Sheriff Gary Gold informed the Commission that the Sheriff's office has six (6) vehicles that need to be declared excess property. Mr. Gold requested that the Commission approve Resolution No SMC-RES-SO-06-14-2016- Sheriff's Office –Excess Property declaring vehicles excess property to be cleared for auction.

Motion made by Commissioner Padilla to approve Resolution No SMC-RES-SO-06-14-2016- Sheriff's Office –Excess Property declaring vehicles excess property to be cleared for auction, Second by Commissioner Ulibarri. Motion carried.

20. RECOMMENDATION FOR AWARD OF BID FOR THE INSTALLATION OF SECURITY CAMERAS AT THE SAN MIGUEL COUNTY DETENTION CENTER.

SMC Warden Patrick W. Snedeker advised the Commission San Miguel County, NM solicited competitive sealed bid(s), from a qualified vendor(s), for the installation of security cameras at the San Miguel County Detention Center. Mr Snedeker requested the Commission to review and consider granting approval to award bid to the Electric Horseman, the lowest most qualified bidder.

Motion made by Commissioner Padilla to award bid to the Electric Horseman the lowest most qualified bidder, Second by Commissioner Ulibarri. Motion carried.

21. PUBLIC SERVICE DIVISION REPORT FOR THE MONTH OF MAY 2016.

SMC Public Service Operation Division Road Foreman Arnold Lopez presented the Commission monthly report for May regarding any maintenance done including blading of county roads and /or special projects with County Roads that are addressed.

22. RESOLUTION NO. 16-14-16-DWI – INTENT TO ADVERTISE TO ADOPT COMPLIANCE FEES ORDINANCE SETTING A \$15-\$50 MONTHLY COMPLIANCE FEE FOR DWI CLIENTS ON NEW AND RENEWED PROBATION CLIENTS WITH THE SAN MIGUEL COUNTY DWI PROGRAM.

SMC DWI Coordinator Yolanda B. Cruz advised the Commission that the County DWI Compliance Components/DWI Programs across NM are hearing strong recommendations by the NM DWI Grant Council to collect all fees allowed under Section 31-20-5.1(A) NMSA 1978. The San Miguel County DWI Program is planning to come into alignment with this recommendation in the upcoming fiscal year. Compliance fees collected will be utilized to assist with costs associated to this component, as required by the statutes. Ms Cruz recommended the Commission to review the proposed resolution and approve resolution and direct County Staff to proceed advertising Ordinance with intent to adopt said ordinance with intent to adopt said ordinance at the July 2016 Commission meeting.

Motion made by Commissioner Leger to adopt Resolution No. 06-14-16-DWI –to advertise to adopt compliance fees ordinance setting \$15-\$50 monthly compliance fee for DWI Clients on new and renewed probation clients with the San Miguel County DWI Program, Second by Commissioner Padilla. Motion carried.

23. DETENTION CENTER BILLING – OUTSTANDING BALANCES – NOT COLLECTABLE

SMC Warden Patrick W. Snedeker advised the Commission that a listing has been compiled of detention center outstanding balances that are specific to the housing/care of other public agency detainees; that are uncollectable. The enumerated public agency locations are unidentifiable within terms of collecting payment (s) submitted and/or have cited NMSA –33-3-14 confinement in a county other than in which the crime was committed; expense borne by county; as valid justification for no-payment. Approval to expunge the outstanding balances, as enumerated as uncollectable is being sought.

Motion made by Commissioner Padilla to approve to expunge the outstanding balances, as enumerated as uncollectable as presented, Second by Commissioner Ulibarri. Motion carried.

**24. ACCEPTANCE OF FUNDS FOR THE “MORADA DE SANTANA” TIRE
REMOVAL GRANT APPLICATION NEW MEXICO ENVIRONMENT
DEPARTMENT**

SMC Public Service Operations Division Supervisor Robert Archuleta advised the Commission that the San Miguel County Public Service Department recently submitted a grant application request to the New Mexico Environment Department for the removal of a large volume of tires from the Morada de Santana located west of the Shooting Range of Gunner Road which is a county road. The SMC Public Service Division collaborated with the group and prepared and submitted the grant application. Thirty six (36) applications for the RAID Grant were submitted and San Miguel County was ranked the highest # 1 application and was awarded funds. San Miguel County was awarded the grant in the amount of \$10,200.00. Mr. Archuleta requested the Commission accept the funds from the NM Environment Department and implement the grant.

Motion made by Commissioner Ulibarri to accept the funds for the amount of \$10,200.00 from the NM Environment Department and implement the grant, Second by Commissioner Padilla. Motion carried.

25. REMOVED FROM THE AGENDA

**26. ADMINISTRATIVE REGULATION NO. ADM-CM-06-14-16 – PROHIBITING THE
SALE OF ALCOHOL ON COUNTY PROPERTY**

SMC Planning and Zoning Division Supervisor Alex Tafoya advised the Commission that at the May 10, 2016 County Commission meeting, the Board of County Commissioners decided against allowing the sale of alcohol on the property of the San Miguel County Fairgrounds. An administrative regulation prohibiting both the sale and consumption of alcohol on the property of the fairgrounds has been prepared. Mr. Tafoya submitted for review and adoption of Administrative Regulation No ADM-CM-06-14-16-Prohibiting the sale of alcohol on County property.

Motion made by Commissioner Ortiz to approve Administrative Regulation NO ADM-CM-06-14-16-Prohibiting the sale of alcohol on county property, Second by Commissioner Ulibarri. Motion carried.

**27. REJECT BID ON THE CN 4100940 CINDER ROAD AT MEMORIAL MIDDLE
SCHOOL PEDESTRIAN TRAIL, SCHOOL DROP OFF AND APPROVAL TO RE-
ADVERTISE**

SMC Public Service Operations Division Supervisor Robert Archuleta advised the Commission that the San Miguel County Public Service Department opened bids on April 21, 2016 and approval to award the bid contingent upon approval from the Federal Highway Administration was taken by the Commission on May 10, 2016. On May 18, 2016 SMC received a concurrence from NMDOT to award the bid for CN 4100940 Cinder Road at Memorial Middle School, Pedestrian Trail School Drop Off project. On May 24, 2016, the NMDOT provided a letter to SMC to rescind concurrence to award the bid and reject the award. Mr. Archuleta requested that the Commission approve the rejection of the bid for the above named project authorizing Miller

Engineering to re-advertise a request for bid for the CN 4100940 Cinder Road at Memorial Middle School Pedestrian Trail, School Drop off Project.

Motion made by Commissioner Padilla to approve the rejection of the bid for the above named project authorize Miller Engineering to re-advertise a request for bid for the CN 4100940 Cinder Road At Memorial Middle School Pedestrian Trail, School Drop off Project, Second by Commissioner Ortiz Motion carried.

PROBATIONARY FULL TIME EMPLOYEE:

MAX R. VALDEZ-EQUIPMENT OPERATOR II-EFFECTIVE DATE OF HIRE: APRIL 25, 2016-PROBATIONARY SALARY: \$25,688.00

Motion made by Commissioner Ortiz to approve the hiring of Max R Valdez for Equipment Operator II, Second by Commissioner Leger. Motion carried.

28. RFP NO. 01-2016-PZ SAN MIGUEL COUNTY COMPREHENSIVE PLAN CONTRACT NEGOTIATIONS

SMC Planning and Zoning Division Supervisor Alex Tafoya advised the Commission that San Miguel County issued a request for proposals for Comprehensive Plan review and update. Mr. Felix Chavez from the P and Z Department advised the Commission that the County received two (2) proposals, which were then evaluated and scored by a committee that worked independently with each other. Scores were as follows: Consensus Planning 362 points; Architectural Research Consultants 366 points. Mr. Chavez requested approval for RFP No. 01-2016-PZ San Miguel County Comprehensive Plan Contract Negotiations to enter a contract negotiations with Architectural Research Consultants.

Motion made by Commissioner Ortiz to approve RFP No. 01-2016-PZ San Miguel County Comprehensive Plan Contract Negotiations to enter in contract negotiations with Architectural Research Consultants, Second by Commissioner Ulibarri. Motion carried.

29. MEMORANDUM OF AGREEMENT – ADULT EDUCATION/LITERACY IMPROVEMENT/WORK READINESS CLASSES- SAN MIGUEL COUNTY DETENTION CENTER – LUNA COMMUNITY COLLEGE.

SMC Warden Patrick W. Snedeker advised the Commission a memorandum of agreement by and between Luna Community College and San Miguel County specific to the provision of Adult Education/Literacy Improvement/Work Readiness Classes; for the detainees at the San Miguel County Detention Center, is presented for commission review and approval. The agreement is for the period beginning July 1, 2016 and ending on June 30, 2017. Mr. Snedeker presented

Memorandum of Agreement -Adult Education/Literacy Improvement/Work Readiness Classes-San Miguel County Detention Center – Luna Community College for approval.

Motion made by Commissioner Padilla to approve Memorandum of Agreement -Adult Education/Literacy Improvement/Work Readiness Classes-San Miguel County Detention Center – Luna Community College for approval, Second by Commissioner Ulibarri. Motion carried.

30. RESOLUTION NO. 06-14-2016-DECLARING THE INTENT OF THE SAN MIGUEL COUNTY COMMISSIONERS TO CHANGE THE COUNTY ROAD PROJECT ON COUNTY ROAD 40 B FROM LOCAL GOVERNMENT PROJECT, CONTRACT NO. D 14832; CAP-4-16- (454) FUNDS TO COUNTY ROAD B – 41-E DUE RIGHT OF WAY ISSUES WITH THE BNSF RAILROAD.

SMC Public Service Operations Division Supervisor Robert Archuleta advised the Commission that the San Miguel County Public Service Department along with Miller Engineering Consultants is recommending changing a Local Government Road Project on CR-40 B to CR B-41-E due to issues related to right away issues with the BNSF Railroad. Mr. Archuleta requested the Commission approve Resolution No 06-14-2016-Declaring the intent of the San Miguel County Commissioners to change the county road project on county road 40-B from local government project, contract No D 14832; CAP-4-16 (454) Funds to County Road B-41-E Due right of way issues with the BNSF Railroad.

Motion made by Commissioner Ulibarri to approve Resolution No. 06-14-2016-Declaring the intent of the San Miguel County Commissioners to change the county road project on county road 40-B form local government project, contract no. d 14832; CAO-4-16(454) Funds to County Road B-41-E Due right of way issues with the BNSF Railroad, Second by Commissioner Padilla. Motion carried.

31. RATIFICATION FOR OUT OF STATE TRAVEL FOR SHERIFF GARY GOLD AND TRANSPORT OFFICER ALFRED APODACA

SMC Sheriff Gary Gold informed the Commission that Mr. Gold and Officer Alfred Apodaca went to Tucson, Arizona to retrieve equipment to obtain the 10-33 Federal DLA Disposition Service Program. SMC Sheriff Gary Gold requested ratification and approval for out of state travel for Sheriff Gold and Officer Alfred Apodaca.

Motion made by Commissioner Padilla to approve ratification for out of state travel for Sheriff Gary Gold and Transport Officer Alfred Apodaca, Second by Commissioner Ulibarri. Motion carried.

32. NORTHEAST ECONOMIC DEVELOPMENT ORGANIZATION, INC. (NEEDO-NM) ECONOMIC DEVELOPMENT STRATEGIC PLAN

SMC Manager Les Montoya presented to the Commission the NEEDO-NM Economic Development Strategic Pan informing them of the Strategic Plan's goals for the Region, while recognizing the plan as High Quality by the Stronger Economics Together (SET) National Program. Mr. Montoya requested the Commission consider approving the Plan as a Regional Plan for The NEEDO-NM Region incorporating San Miguel County and consider approving said plan as supplemental plan to the County Comprehensive Plan.

Motion made by Commissioner Ortiz to approve Northeast Economic Development Organization, Inc. (NEEDO-NM) Economic Development Strategic Plan Second by Commissioner Ulibarri. Motion carried.

**33. JOB DESCRIPTION CHANGES FOR THE SOLID WASTE DEPARTMENT:
"COLLECTION CENTER OPERATOR 1" CHANGED FROM CONVENIENCE
CENTER OPERATOR 1.**

SMC Public Service Operations Division Supervisor Robert Archuleta advised the Commission that the San Miguel County Public Service Department recently made changes to the job description from the older named Convenience Center Operator 1, to the newly named "Collection Center Operator 1". In addition other changes were made to the job description. The corrected name of "Collection Center Operator 1" is listed on the registration with the New Mexico Environment Department (NMED) and is the correct name. Mr. Archuleta requested the Commission approve the job description changes as presented.

Motion made by Commissioner Ulibarri to approve the job description changes as presented, Second by Commissioner Ortiz. Motion carried.

34. PERSONNEL ACTIONS FOR CHANGES FOR THE MONTH OF MAY 2016.

SMC Human Resource Division Supervisor Kiki Arellano presented to the Commission the Personnel actions or changes, which have taken place during the month of May 2016. Ms. Arellano requested the Commission approve and ratify the personnel actions or changes that have taken place during the month of May, 2016.

Motion made by Commissioner Ortiz to approve and ratification of the personnel actions or changes that have taken place during the month of May, 2016 as presented, Second by Commissioner Ulibarri. Motion carried.

35. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF FINANCIAL SPECIALIST 11 WITH THE SAN MIGUEL COUNTY FINANCE DIVISION AS PER THE RECOMMENDATION OF MELINDA GONZALES, FINANCE SUPERVISOR.

PROBATIONARY PART TIME EMPLOYEE:

**CESAR B. ALVIZO – FINANCIAL SPECIALIST II-DATE OF HIRE MAY 23, 2016-
PROBATIONARY SALARY: \$31,350.00**

SMC Manager Les Montoya presented to the Commission for approval to ratify the hiring of Cesar Alvizo to fill the position of Financial Specialist 11 with the San Miguel County Finance Division.

Motion made by Commissioner Ulibarri to approve the hiring of Cesar Alvizo to fill the position of Financial Specialist 11 with the San Miguel County Finance Division, Second by Commissioner Ortiz. Motion carried.

36. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF DETENTION OFFICER AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR.

PROBATIONARY PART TIME EMPLOYEE:

LORI K. BORREGO-DETENTION OFFICER – EFFECTIVE DATE OF HIRE: MAY 23, 2016- PROBATIONARY SALARY: \$20,900.00.

SMC Manager Les Montoya presented to the Commission for approval to ratify the hiring of Lori K. Borrego-Detention Officer with the San Miguel County Detention Center.

Motion made by Commissioner Ulibarri to approve to ratify the hiring of Lori K. Borrego-Detention Officer with the San Miguel County Detention Center, Second by Commissioner Leger. Motion carried.

37. SAN MIGUEL COUNTY MANAGER'S RECOMMEDATION TO HIRE THE FOLLOWING INDIVIDUAL, TO FILL THE POSITION OF UNDER SHERIFF WITH THE SAN MIGUEL COUNTY SHERIFF'S DEPARTMENT AS PER THE RECOMMENDATION OF GARY GOLD, SAN MIGUEL COUNTY SHERIFF.

SMC Manager Les Montoya presented to the Commission for approval to hire Kenneth Stumburg to fill the position of Under Sheriff with the San Miguel County Sheriff's Department.

Motion made by Commissioner Ulibarri to approve the hiring of Kenneth Stumburg to fill the position of Under Sheriff with the San Miguel County Sheriff's Department, Second by Commissioner Padilla. Motion carried.

38. DISCUSSION REGARDING THE POSSIBLE CHANGE OF THE JULY 2016 MIGUEL COUNTY BOARD OF COMMISSIONERS MEETING FROM JULY 12, 2016 TO JULY 19, 2016.

SMC Manager Les Montoya advised the Commission that historically the San Miguel County Board of Commissioners meeting has been held on the second Tuesday of each month however, exception to that rule could be made. At his time, County Manager is requesting consideration in rescheduling the July 12, 2016 meeting to July 19, 2016, the reason for this is due to the 4th of July holiday. Mr. Montoya requested approval for the rescheduling of the July 2016 San Miguel Board of Commissioners meeting.

Motion made by Commissioner Ortiz to approve the rescheduling of the July 2016 San Miguel Board of Commissioners meeting, Second by Commissioner Ulibarri. Motion carried.

BOARD OF FINANCE MEETING

39. RESOLUTION 2016-06-14-F1 BUDGET ADJUSTMENTS

SMC Finance Division Supervisor Melinda Gonzales presented Resolution 216-06-14-F1 Budget Adjustments for review and approval. Ms. Gonzales informed the Commission the budget adjustment is related to Fund 403 and Fund 413 and represents an internal loan from the Fire Chief to the Sheridan Volunteer Fire Department.

Motion made by Commissioner Ulibarri to approve the Resolution 2016-06-14-F1 as presented, Second by Commissioner Ortiz. Motion carried.

40. ACCOUNTS PAYABLE REPORT FOR APRIL 20, 2016 THROUGH MAY 23, 2016.

SMC Finance Division Supervisor Melinda Gonzales presented payments during the period of April 20, 2016 through May 23, 2016 for review and approval.

Motion made by Commissioner Padilla to approve Accounts Payable Report for April 20, 2016 through May 23, 2016 as presented, Second by Commissioner Ulibarri. Motion carried.

41. CASH BALANCE REPORT

SMC Finance Division Supervisor Melinda Gonzales presented the cash balance to inform the Commission of the unreconciled cash balance as of 6-2-16.

Information purposes only.

42. INDIGENT BURIALS

SMC Finance Division Supervisor Melinda Gonzales advised the Commission that the Finance has received and processed four indigent burials.

Motion made by Commissioner Padilla to ratification and approval of indigent burials as presented, Second by Commissioner Ortiz. Motion carried.

SMC County Manager Les Montoya recommended commission enter into executive session.

Executive/Closed Session

- A. Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H) (2) (as amended) of the Open Meetings Act. More specifically, Individual Policy Violation and Personnel Matter regarding specific county employees.**
- B. Bargaining Strategy Preliminary to Collective Bargaining Negotiations, as permitted by NMSA 1978, Section 10-15-1(H)(5)(as amended) of the Open Meeting Act.**
- C. Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1-H (7) (as amended) of the New Mexico Open Meetings Act. More specifically, threatened civil litigation claims against the County.**

Motion made by Commissioner Leger to retire into Executive/Closed Session at 5:04 p.m. to discuss the matters outlined above by the County Manager, Second by Commissioner Ortiz.

Roll call.

Chairman Gilbert Sena Yes
Vice-Chairman Rock Ulibarri Yes
Commissioner Marcelino Ortiz Yes
Commissioner Arthur Padilla Yes
Commissioner Nicolas Leger Yes

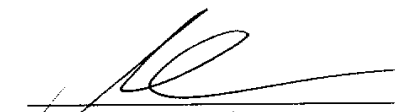
Commissioner Padilla made a motion to return to regular session at 6:19 pm, Second by Commissioner Ulibarri. Motion carried.

The record will show that no action was taken in the Executive Session, and matters discussed in the closed meeting were limited to those specified in the motion for closure.

ADJOURNMENT

Commissioner Leger made a motion to adjourn, Second by Commissioner Ulibarri. Motion carried. The meeting ended at 6:20 P.M.


Approved this 19th day of July, 2016 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico, of its Regular Meeting held July 16, 2016.




Gilbert Sena, Chairman



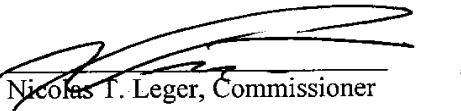
Rock G. Ulibarri, Vice-Chair



Arthur J. Padilla, Commissioner

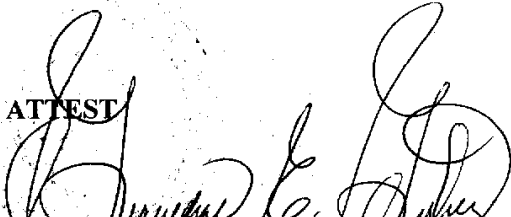


Marcellino A. Ortiz, Commissioner



Nicolas T. Leger, Commissioner

ATTEST



Geraldine E. Gutierrez, County Clerk



Minutes Submitted by Geraldine E. Gutierrez



Board of County Commissioners

Gilbert J. B. Sena
Chairman - District 4

Rock G. Mibarrri
Vice Chair - District 1

Marcellino Ortiz
Commissioner - District 2

Arthur J. Padilla
Commissioner - District 3

Nicolas T. Leger
Commissioner - District 5

Les W. J. Montoya
County Manager

PUBLIC NOTICE DISSEMINATED FOR TODAY'S MEETING

The San Miguel County Board of Commissioners will hold a regular monthly meeting on Tuesday, June 14, 2016, beginning at 2:00 p.m., at the Commission Chambers, 2nd Floor, San Miguel County Administration Complex, 500 West National Avenue, Suite 200, Las Vegas, New Mexico 87701. During the meeting, a Board of Finance Meeting will take place. Any person requiring special assistance or service to attend or participate at the meeting should call the County Manager's office at 1.505.425.9333.

Published: Las Vegas Optic: June 1, 2016

Disseminated to Radio Stations KFUN, KLVF, KNMX and KBLQ: June 1, 2016

Posted on the SMC Website at www.smcounty.net: June 1, 2016

At least 72 hours in advance of the meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.smcounty.net, and also available in hard copy at the office of the San Miguel County Manager, Suite 201 of the location noted above.

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures."

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regular meeting held on May 10, 2016

Meeting Minutes

Special meeting held on May 27, 2016 (Budget Approval of SMC 2016-2017 Operating Budget)

Meeting Minutes

PRESENTATIONS

PRESENTATION: San Miguel County Power Up Grant Award

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

Diane Ogawa, Executive Director, PNM Resources Foundation

Ray Sandoval, PNM Local and Government Affairs

Memo

PRESENTATION: Center of Southwest Culture, Inc.

PRESENTER: Arturo Sandoval, Executive Director

PRESENTATION: New Mexico Mission of Mercy

PRESENTER: Dr. Dennis Aragon

INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEES:

FRANCISCO GARCIA – CONVENIENCE CENTER OPERATOR – SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS DIVISION – PROBATIONARY FULL TIME EMPLOYEE.

BENITO TANUZ – CONVENIENCE CENTER OPERATOR – SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS DIVISION – PROBATIONARY PART TIME EMPLOYEE.

MAX VALDEZ – EQUIPMENT OPERATOR II – SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS DIVISION – PROBATIONARY FULL TIME EMPLOYEE.

PUBLIC INPUT FORUM

NEW BUSINESS

REGULAR ORDER

1. RESOLUTION NO. 06-14-16-CM-LOAN AGREEMENT AND INTERCEPT AGREEMENT BY AND BETWEEN SAN MIGUEL COUNTY AND THE NEW MEXICO FINANCE AUTHORITY

Letter

Resolution

Road Improvement Projects

BACKGROUND INFORMATION: The San Miguel County Board of Commissioners is planning to complete approximately 3.8 million dollars of county road and drainage improvements throughout San Miguel County. Funding will be used to complete Planning, Engineering, Construction and Quality Assurance for all project identified by County Commissioners. Revenues from the 2/8 Hold Harmless Gross Receipts Tax will be committed to the debt on this loan. The New Mexico Finance Authority approved the County's Loan Application on May 26, 2016.

ACTION REQUESTED OF COMMISSION: Review the proposed Resolution and consider approving. Approval of the Resolution will authorize the County and NMFA to present for future consideration to adopt a San Miguel County Public Project Revolving Fund Loan Ordinance to complete \$3,882,353.00 County Road and Drainage Projects.

STAFF RECOMMENDATION: Approve the Resolution and direct County Manager to place the Loan Ordinance on the July 2016 Commission agenda.

PRESENTER: Les W. J. Montoya, SMC Manager and Carmela Manzari, New Mexico Finance Authority Loan Officer

2. RECOMMENDATION TO CONTRACT WITH RBC CAPITAL MARKETS TO PERFORM AS FINANCIAL ADVISOR FOR SAN MIGUEL COUNTY ON AN AS NEEDED BASIS.

Documentation

BACKGROUND INFORMATION: San Miguel County will soon be reviewing documents from New Mexico Finance Authority regarding a long term loan and possible refunding of a existing revenue bond. A Financial Advisor is needed to assist the County in Planning, Reviewing and closing such transactions.

ACTION REQUESTED OF COMMISSION: Review the Contract for Financial Services as submitted by RBC Capital Markets. Consider approving the County contracting for financial services on an as needed basis.

STAFF RECOMMENDATION: Approve the Financial Services Contract with RBC Capital Markets.

PRESENTER: Les W. J. Montoya, SMC Manager

3. RESOLUTION NO. 06-14-2016 – CM – A RESOLUTION SUPPORTING CONSERVATION OF OIL AND GAS, A NATURAL RESOURCE DEVELOPMENT
Resolution

BACKGROUND INFORMATION: Commissioner Ulibarri has been made aware of the need to be proactive regarding the waste of natural resources on federal and tribal lands as it pertains to the venting, flaring and leaks of methane gas in the oil and gas industry.

ACTION REQUESTED OF COMMISSION: Listen to presentation.

STAFF RECOMMENDATION: Approval

PRESENTER: Rock G. Ulibarri, SMC Commissioner, District 1

4. RESOLUTION NO. 06-14-2016 – LEDA FUND BALANCE OF \$19,305.82
Memo
Resolution

BACKGROUND INFORMATION: There is a balance of LEDA funds that were provided for the Martinez & Sons Processing project that available for economic development purposes. San Miguel County is attempting to coordinate efforts with the New Mexico Economic Development Department to keep such funds available within San Miguel County for economic development uses. One of the steps in making such funds available for other uses, is to terminate the various agreements regarding the Martinez & Sons Processing project.

ACTION REQUESTED OF COMMISSION: Consider and approve Resolution No. 06-14-2016, which Resolution provides for lawful passage of an Ordinance terminating the various agreements regarding the Martinez & Sons Processing project and making such LEDA funds available.

STAFF RECOMMENDATION: Consider and approve Resolution No. 06-14-2016.

PRESENTER: Alex Tafoya, SMC Planning and Zoning

5. SHERIFF'S OFFICE RELOCATION AND EXPANSION PROPOSAL
Recommendation

BACKGROUND INFORMATION: County Staff along with Sheriff's Staff have been working to address the Sheriff's Office space and parking limitations. The County Architect has evaluated various Sheriff's Office expansion options. Upon consideration of these options, staff is proposing the remodeling of the building

located at 1224 Railroad to serve as the future site for the County Sheriff's Operations. We have also discussed having this site serve as a County First Responders training and operations site.

ACTION REQUESTED OF COMMISSION: Listen to the presentation, review the architect's conceptual drawings depicting the proposed remodeling of the building. Provide direction to the County Manager to continue working on this County facility expansion project and expansion of site.

STAFF RECOMMENDATION: Consider the need to address the space limitations the County Sheriff is working under at this time while operating out of the County Detention Center. Provide direction to the County Manager to continue working to complete this project thereby designation this portion of the 1224 Railroad property for this use.

PRESENTER: Gary Gold, SMC Sheriff

6. REQUEST FOR INFORMATIONAL PROPOSALS TO BE SOLICITED BY THE SAN MIGUEL COUNTY LODGERS TAX ADVISORY BOARD (LTAB) ON THE USE OF LODGERS' TAX REVENUES IN FISCAL YEAR 2016-2017
Information

BACKGROUND INFORMATION: The Lodgers' Tax Advisory Board met on June 8, 2016 and decided to initiate the process to solicit proposals for Advertising, Marketing, Promoting and Recreational Facilities in Fiscal Year 2016-2017. The LTAB determined it appropriate to request information so to become informed of the type of advertising marketing and promotion of events will be proposed.

ACTION REQUESTED OF COMMISSION: Consider the request for information, proposal approach and authorize County Manager to proceed accordingly.

STAFF RECOMMENDATION: Approve the request for information and the solicitation of proposals for Marketing, Advertisement and Promotion of San Miguel County.

PRESENTER: Les W. J. Montoya, SMC Manager

7. APPOINTMENT TO PLANNING AND ZONING COMMISSION DISTRICT 5
Memo
Governor's Letter

BACKGROUND INFORMATION: Planning and Zoning Commission member representing County Commission District 5 appears to have moved from Las Vegas. It appears a vacancy exists on the Planning and Zoning Commission for Commission District 5.

ACTION REQUESTED OF COMMISSION: Appoint someone to serve on the Planning and Zoning Commission as the representative for County Commission District 5.

STAFF RECOMMENDATION: Appoint someone to serve as the representative for District 5.

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

8. REQUEST FOR PUBLIC HEARING REGARDING FIREWORK USAGE IN SAN MIGUEL COUNTY

Memo

BACKGROUND INFORMATION: A letter from Susana Martinez, Governor, State of New Mexico was received this week whereby she advises municipalities and Counties to hold public meetings to discuss the issue of banning fireworks. At this time staff is requesting a public hearing within the confines of this meeting to publicly discuss this matter.

ACTION REQUESTED OF COMMISSION: Approve the request to hold a public hearing, listen to public comment, listen to staff recommendation.

STAFF RECOMMENDATION: Do not issue a ban on fireworks within San Miguel County.

PRESENTER: Kurt Parkinson, SMC Emergency Manager

9. ADDENDUM TO AGREEMENT - CONCHA MONTANO - PROFESSIONAL SERVICES AGREEMENT #SMC DWI 11-18-14

Addendum

BACKGROUND INFORMATION: The professional services agreement between San Miguel County DWI Program and Concha Montano for evaluation services, originally for FY2014-2015, may be extended on a yearly basis, not to exceed four years. Ms. Montano has indicated that she would like to extend the agreement for 2016-2017, which would be a third year. The agreement will be at a reduced monthly and yearly amount due to the scope of work being reduced from evaluation of two components to one.

ACTION REQUESTED OF COMMISSION: Approve the Addendum to Agreement #SMC DWI 11-18-14 between San Miguel County DWI Program and Concha Montano, evaluator, for a third year.

STAFF RECOMMENDATION: Approve

PRESENTER: Yolanda Cruz, SMC DWI Coordinator

10. PROJECT PARTICIPATION LEASE AGREEMENT BETWEEN COUNTY AND OLD WOOD LLC

Memo
Lease Agreement

BACKGROUND INFORMATION: USDA funded truck and trailer is available for lease by a small and emerging business for economic development activities and job creation. Old Wood LLC has certified in writing that they are a small and emerging business as defined by USDA. A project participation lease agreement has been prepared for review.

ACTION REQUESTED OF COMMISSION: Review the project participation lease agreement.

STAFF RECOMMENDATION: Review the project participation lease agreement.

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

11. RESOLUTION PROPOSING ADOPTION OF AN ORDINANCE APPROVING OLD WOOD LLC AS A LOCAL ECONOMIC DEVELOPMENT PROJECT.

Memo
Resolution
Exhibit A

BACKGROUND INFORMATION: San Miguel County received USDA funds for the purchase of one truck and one trailer for economic development purposes. The truck and trailer are now available for use by a small and emerging business to use via a lease agreement. To proceed with entering into a lease agreement, it is necessary for the County to follow Ordinance No. 07-09-13-LEDA and the Local Economic Development Act.

ACTION REQUESTED OF COMMISSION: Consider and approve Resolution No. 06-14-16-LED, which proposes adoption of an ordinance approving Old Wood LLC as a local economic development project, whereby the County would then be able to enter into a project participation lease agreement and lease the truck and trailer to Old Wood LLC.

STAFF RECOMMENDATION: Consider and approve Resolution No. 06-14-16-LED.

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

12. RECOMMENDATION TO AWARD BID FOR WHEEL LOADER BID

Memo

BACKGROUND INFORMATION: The San Miguel County Public Services Department went out for advertisement and opened bids on May 31, 2016. We will be recommending to award bid to Wagner Equipment the lowest most qualified bidder on leasing a Wheel Loader used mainly for the operation of the crusher.

ACTION REQUESTED OF COMMISSION: The San Miguel County Commission approve and recommend to award bid to lowest most qualified bidder Wagner Equipment

STAFF RECOMMENDATION: Recommend and award bid to lowest most qualified bidder Wagner Equipment

PRESENTER: Robert Archuleta, SMC Public Service Operations Division Supervisor

13. RECOMMENDATION TO AWARD BID FOR MOTOR GRADER LEASE

Memo

BACKGROUND INFORMATION: The San Miguel County Public Services Department went out for advertisement and opened bids on May 31, 2016. We will be recommending to award bid to Wagner Equipment the lowest most qualified bidder on leasing (2) Motor grader used for the maintenance and upkeep of the County roads.

ACTION REQUESTED OF COMMISSION: The San Miguel County Commission approve and recommend to award bid to lowest most qualified bidder Wagner Equipment

STAFF RECOMMENDATION: Recommend and award bid to lowest most qualified bidder to Wagner Equipment

PRESENTER: Robert Archuleta, SMC Public Service Operations Division Supervisor

14. ADDENDUM TO AGREEMENT – MILLER ENGINEERING CONSULTANTS, INC.

Memo

Addendum

BACKGROUND INFORMATION: The professional services engineering agreement between San Miguel County and Miller Engineering Consultants provides for engineering services as-needed and is due for renewal. Miller Engineering has indicated that they wish to renew the agreement for a fourth year.

ACTION REQUESTED OF COMMISSION: Approve the addendum to agreement extending the professional engineering services agreement between San Miguel County and Miller Engineering for a fourth year.

STAFF RECOMMENDATION: Approve the addendum.

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

15. ADDENDUM TO AGREEMENT – ENGINEERS INC.

Memo

Addendum

BACKGROUND INFORMATION: San Miguel County has a professional services agreement with Engineers Inc., for engineering services as-needed. The agreement provides for renewal on an annual basis. Engineers Inc., has advised that they wish to renew the agreement for a fourth year.

ACTION REQUESTED OF COMMISSION: Approve the addendum to agreement for professional engineering services between San Miguel County and Engineers Inc.

STAFF RECOMMENDATION: Approve the addendum to agreement.

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

16. FY17 DWI GRANT AGREEMENT #16-D-J-G-26

Grant Agreement

BACKGROUND INFORMATION: San Miguel County received a DWI grant award for FY17 from NM Department of Finance and Administration - Agreement #17-D-J-G-26, which provides \$38,000 to assist with the DWI Planning Council prevention activities.

ACTION REQUESTED OF COMMISSION: Accept the FY17 Grant Agreement #17-D-J-G-26.

STAFF RECOMMENDATION: Approve

PRESENTER: Yolanda B. Cruz, SMC DWI Coordinator

17. RATIFICATION OF 2nd AMENDMENT TO FY16 DWI GRANT AGREEMENT #16-D-J-G-26

2nd Amendment

BACKGROUND INFORMATION: In order to more fully utilize the funds awarded under FY16 DWI Grant Agreement #16-D-J-G-26, Yolanda Cruz, DWI Coordinator requested an amendment that moves money between line items. This request was made with approval of Les Montoya, County Manager and has been

signed by him, as well as Rick Lopez, the Director of the Local Government Division of the New Mexico Department of Finance and Administration.

ACTION REQUESTED OF COMMISSION: Ratify the 2nd Amendment to FY16 DWI Grant Agreement #16-D-J-G-26.

STAFF RECOMMENDATION: Approve

PRESENTER: Yolanda B. Cruz, SMC DWI Coordinator

18. EXTERIOR SEATING AND GATHERING AREA AUTHORIZATION TO NEGOTIATE CONTRACT

Memo

BACKGROUND INFORMATION: San Miguel County issued a Request to Submit Sealed Proposals for Design and Possible Construction of an Exterior Seating and Gathering Area. The County received one (1) proposal. County staff would like to enter into project discussion and possible contract negotiations with Sites Southwest

ACTION REQUESTED OF COMMISSION: Authorize County Staff to begin project discussion and contract negotiations with Sites Southwest.

STAFF RECOMMENDATION: Authorize County Staff to begin project discussion and contract negotiations with Sites Southwest.

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

19. RESOLUTION NO. SMC-RES-SO-06-14-2016-SHERIFF'S OFFICE-EXCESS PROPERTY

Resolution and Listing

BACKGROUND INFORMATION: The San Miguel County Sheriff's Office has six (6) vehicles that need to be declared excess property. The San Miguel County Sheriff's Office is requesting the Board of Commissioners declare these vehicles excess property to be cleared for auction.

ACTION REQUESTED OF COMMISSION: Review, discuss and approve

STAFF RECOMMENDATION: Review, discuss and approve

PRESENTER: Gary Gold, SMC Sheriff

20. RECOMMENDATION FOR AWARD OF BID FOR THE INSTALLATION OF SECURITY CAMERAS AT THE SAN MIGUEL COUNTY DETENTION CENTER.

Recommendation from Architect

Recommendation from Warden

BACKGROUND INFORMATION: San Miguel County, NM, solicited competitive sealed bid(s), from a qualified vendor(s), for the installation of security cameras at the San Miguel County Detention Center. A recommendation is made to the San Miguel County Commission Board of Commissioners.

ACTION REQUESTED OF COMMISSION: Review and consider granting approval to award the bid to the Electric Horseman, the lowest most qualified bidder.

STAFF RECOMMENDATION: Approval

PRESENTER: Patrick W. Snedeker, SMC Warden

21. PUBLIC SERVICE DIVISION REPORT FOR THE MONTH OF MAY 2016

Monthly Report

Financial Report

BACKGROUND INFORMATION: The San Miguel County Public Service Division submits a report to County Commission on a monthly basis on any maintenance including blading of county roads and/or special projects with County Roads that are addressed.

ACTION REQUESTED OF COMMISSION: For Information Purposes Only

STAFF RECOMMENDATION: For Information Purposes Only

PRESENTER: Arnold Lopez, SMC Public Service Operation Division Road Foreman

22. RESOLUTION NO. 6-14-16- DWI - INTENT TO ADVERTISE TO ADOPT COMPLIANCE FEES ORDINANCE SETTING A \$15-\$50 MONTHLY COMPLIANCE FEE FOR DWI CLIENTS ON NEW AND RENEWED PROBATION CLIENTS WITH THE SAN MIGUEL COUNTY DWI PROGRAM.

Resolution

Guidelines

BACKGROUND INFORMATION: County DWI Compliance Components/DWI Programs across NM are hearing strong recommendations by the NM DWI Grant Council to collect all fees allowed under Section 31-20-5.1(A) NMSA 1978. The San Miguel County DWI Program is planning to come into alignment with this

recommendation in the upcoming fiscal year. Compliance fees collected will be utilized to assist with costs associated to this component, as required by the Statute.

ACTION REQUESTED OF COMMISSION: Review the proposed Resolution and consider approval thereby authorizing the San Miguel County DWI Program staff to collect a monthly compliance fee of \$15-\$50 from new and renewed probation clients, when ordered by Magistrate or District Court as allowed by NM State Statute.

STAFF RECOMMENDATION: Review the Resolution, approve Resolution and direct County Staff to proceed on advertising Ordinance with intent to adopt said ordinance at the July 2016 Commission meeting.

PRESENTER: Yolanda B. Cruz, SMC DWI Coordinator

23. DETENTION CENTER BILLING – OUTSTANDING BALANCES – NOT COLLECTABLE

Memo

BACKGROUND INFORMATION: A listing has been compiled of detention center outstanding balances that are specific to the housing/care of other public agency detainees; that are uncollectable. The enumerated public agency locations are unidentifiable within terms of collecting payment(s) submitted and/or have cited NMSA-33-3-14 confinement in a county other than in which the crime was committed; expense borne by county; as valid justification for non-payment. Approval to expunge the outstanding balances, as enumerated, as uncollectable is being sought.

ACTION REQUESTED OF COMMISSION: Review and Approval

STAFF RECOMMENDATION: Approval

PRESENTER: Patrick W. Snedeker, SMC Warden

24. ACCEPTANCE OF FUNDS FOR THE “MORADA DE SANTANA” TIRE REMOVAL GRANT APPLICATION NEW MEXICO ENVIRONMENT DEPARTMENT

Memo

Acceptance Letter

BACKGROUND INFORMATION: The San Miguel County Public Service Division recently submitted a grant application request to the New Mexico Environment Department for the removal of a large volume of tires from the Morada de Santana located west of the Shooting Range of Gunner Road which is a County Road. The SMC Public Service Division collaborated with the group and prepared and submitted the grant application. Thirty six (36) applications for the RAID Grant were submitted and San Miguel County was ranked the highest

#1 application and was awarded funds. San Miguel County was awarded the grant in the amount of \$10,200.00.

ACTION REQUESTED OF COMMISSION: The San Miguel County Commission approve acceptance of the grant funds from the New Mexico Environment Department in the amount of \$10,200.00 and proceed with implementing the conditions of the grant.

STAFF RECOMMENDATION: Accept funds from the NM Environment Department and implement the grant.

PRESENTER: Robert Archuleta, SMC Public Service Operations Division Supervisor

25. NEW MEXICO DETENTION CENTER(S) – TRAINING ACADEMY PROGRAM

Agreement
Schedule

BACKGROUND INFORMATION: The Contractual Agreement, by and between Luna Community College, and San Miguel County, New Mexico; for the provision of educational services for a New Mexico Detention Center(s) Training Academy Program; is presented for commission review and approval.

ACTION REQUESTED OF COMMISSION: Review and Approval

STAFF RECOMMENDATION: Approval

PRESENTER: Patrick W. Snedeker, SMC Warden

26. ADMINISTRATIVE REGULATION NO. ADM-CM-06-14-16 – PROHIBITING THE SALE OF ALCOHOL ON COUNTY PROPERTY

Memo
Regulation

BACKGROUND INFORMATION: At the May 10, 2016 County Commission meeting, the Board of County Commissioners decided against allowing the sale of alcohol on the property of the San Miguel County Fairgrounds. An administrative regulation prohibiting both the sale and consumption of alcohol on the property of the Fairgrounds has been prepared.

ACTION REQUESTED OF COMMISSION: Review and adopt Administrative Regulation No. ADM-CM-06-14-16

STAFF RECOMMENDATION: Review and adopt the Administrative Regulation

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

27. REJECT BID ON THE CN 4100940 CINDER ROAD AT MEMORIAL MIDDLE SCHOOL PEDESTRIAN TRAIL, SCHOOL DROP OFF AND APPROVAL TO RE-ADVERTISE

Documentation

BACKGROUND INFORMATION: San Miguel County recently opened bids on April, 21 2016 and approval to award the bid contingent upon approval from the Federal Highway Administration action was taken by the commission on May 10, 2016. On May 18, 2016, SMC received a concurrence from NMDOT to award the Bid for the CN 4100940 Cinder Road Memorial Middle School Pedestrian Trail, School Drop Off project. On May 24, 2016, the NMDOT provided a letter to SMC to rescind concurrence to award the bid and reject the award.

ACTION REQUESTED OF COMMISSION: The San Miguel County Commission approve the Rejection of the Bid for the above-named project and issue a new Request for Bid for the CN 4100940 Cinder Road at Memorial Middle School Pedestrian Trail, School Drop Off project and provide authorization to re-bid the project.

STAFF RECOMMENDATION: San Miguel County Commission authorize Miller Engineering to re-advertise a Request for Bid for the CN 4100940 Cinder Road at Memorial Middle School Pedestrian Trail, School Drop Off project.

PRESENTER: Robert Archuleta, SMC Public Service Operations Division Supervisor

28. RFP NO. 01-2016-PZ SAN MIGUEL COUNTY COMPREHENSIVE PLAN CONTRACT NEGOTIATIONS

Memo

Evaluation Scores

BACKGROUND INFORMATION: San Miguel County issued a request for proposals for Comprehensive Plan Review and Update. The County received two (2) proposals which were then evaluated and scored by a committee that worked independently of each other. Scores were as follows: Consensus Planning 362 points; Architectural Research Consultants 366 points.

ACTION REQUESTED OF COMMISSION: Authorization to enter into contract negotiations with Architectural Research Consultants.

STAFF RECOMMENDATION: Authorization to enter into contract negotiations with Architectural Research Consultants.

PRESENTER: Alex Tafoya, SMC Planning and Zoning Division Supervisor

29. MEMORANDUM OF AGREEMENT – ADULT EDUCATION/LITERACY IMPROVEMENT/WORK READINESS CLASSES – SAN MIGUEL COUNTY DETENTION CENTER – LUNA COMMUNITY COLLEGE.

Agreement

BACKGROUND INFORMATION: A Memorandum of Agreement, by and between Luna Community College and San Miguel County, New Mexico, specific to the provision of Adult Education/Literacy Improvement/Work Readiness Classes; for the detainees at the San Miguel County Detention Center, is presented for commission review and approval. The agreement is for the period beginning July 1, 2016 and ending on June 30, 2017

ACTION REQUESTED OF COMMISSION: Review and Approval

STAFF RECOMMENDATION: Approval

PRESENTER: Patrick W. Snedeker, SMC Warden

30. RESOLUTION NO. 06-14-2016 –DECLARING THE INTENT OF THE SAN MIGUEL COUNTY COMMISSIONERS TO CHANGE THE COUNTY ROAD PROJECT ON COUNTY ROAD 40 B FROM LOCAL GOVERNMENT PROJECT, CONTRACT NO. D 14832; CAP-4-16-(454) FUNDS TO COUNTY ROAD B-41-E DUE RIGHT OF WAY ISSUES WITH THE BNSF RAILROAD.

Resolution

BACKGROUND INFORMATION: The San Miguel County Public Service Division along with Miller Engineering Consultants is recommending changing a Local Government Road Project on CR- 40 B to CR B-41-E due to issues related to right away issues with the BNSF Railroad.

ACTION REQUESTED OF COMMISSION: The San Miguel County Commission approve Resolution No. 05-xx-2016 –Declaring the intent of the San Miguel County Commissioners to change the county road project on county road 40 B from Local Government Project, Contract No. D 14832; CAP-4-16-(454) funds to County Road B-41-E due right of way issues with the BNSF Railroad as presented.

STAFF RECOMMENDATION: Approved the resolution and move forward on a new Task Order for CR B-41-E

PRESENTER: Robert Archuleta, SMC Public Service Operations Division Supervisor

31. RATIFICATION FOR OUT OF STATE TRAVEL FOR SHERIFF GARY GOLD AND TRANSPORT OFFICER ALFRED APODACA

Picture

BACKGROUND INFORMATION: Sheriff Gary Gold and Transport Officer Alfred Apodaca went to Tuscan, Arizona to retrieve equipment obtained from the 10-33 Federal DLA Disposition Services Program.

ACTION REQUESTED OF COMMISSION: Review, discuss and approve

STAFF RECOMMENDATION: Review, discuss and approve

PRESENTER: Gary Gold, SMC Sheriff

32. NORTHEAST ECONOMIC DEVELOPMENT ORGANIZATION, INC. (NEEDO-NM) ECONOMIC DEVELOPMENT STRATEGIC PLAN

Strategic Plan

Stronger Economies Together

BACKGROUND INFORMATION: Present the NEEDO-NM Economic Development Strategic Plan to the San Miguel County Board of Commissioners informing them of the Strategic Plan's goals for the Region, while recognizing the plan as High Quality by the Stronger Economics Together (SET) National Program.

ACTION REQUESTED OF COMMISSION: Consider approving the Plan as a Regional Plan for the NEEDO-NM Region incorporating San Miguel County and consider approving said plan as a supplemental plan to the County's Comprehensive Plan.

STAFF RECOMMENDATION: Same as above.

PRESENTER: Les W. J. Montoya, SMC Manager

33. JOB DESCRIPTION CHANGES FOR THE SOLID WASTE DEPARTMENT: "COLLECTION CENTER OPERATOR I" CHANGED FROM CONVENIENCE CENTER OPERATOR I.

Job Description

BACKGROUND INFORMATION: The San Miguel County Public Service Division recently made changes to the job description from the older named Convenience Center Operator I, to the newly named "Collection Center Operator I". In addition, other changes were made to the job description. The corrected name of "Collection Center Operator I" is listed on the registration with the New Mexico Environment Department (NMED) and is the correct name.

ACTION REQUESTED OF COMMISSION: Approve the job description changes as presented.

STAFF RECOMMENDATION: Approve the job description as presented and amended by the Public Service Department.

PRESENTER: Robert Archuleta, SMC Public Service Operations Division Supervisor

34. PERSONNEL ACTIONS OR CHANGES FOR THE MONTH OF MAY 2016.

Memo

BACKGROUND INFORMATION: Personnel actions or changes which have taken place in San Miguel County for the month of May 2016 are submitted for ratification and approval by the San Miguel County Board of Commissioners.

ACTION REQUESTED OF COMMISSION: To approve and ratify the personnel actions or changes that have taken place during the month of May 2016.

STAFF RECOMMENDATION: To approve and ratify the personnel actions or changes that have taken place during the month of May 2016.

PRESENTER: Kiki Arellano, SMC Human Resource Division Supervisor

35. SAN MIGUEL COUNTY MANGER'S RECOMMENDATON TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF FINANCIAL SPECIALIST II WITH THE SAN MIGUEL COUNTY FINANCE DIVISION AS PER THE RECOMMENDATION OF MELINDA GONZALES, FINANCE SUPERVISOR.

PROBATIONARY FULL TIME EMPLOYEE:

CESAR B. ALVIZO – FINANCIAL SPECIALIST II – DATE OF HIRE: MAY 23, 2016 – PROBATIONARY SALARY: \$31,350.00.

Memo

BACKGROUND INFORMATION: The interview process was completed for the Financial Specialist II position and Mr. Cesar Alvizo was the best qualified to fill this position.

ACTION REQUESTED OF COMMISSION: Approval to ratify the hiring of Cesar Alvizo to fill the position of Financial Specialist II with the San Miguel County Finance Division.

STAFF RECOMMENDATION: Approval to ratify the hiring of Cesar Alvizo to fill the position of Financial Specialist II with the San Miguel County Finance Division.

PRESENTER: Les W. J. Montoya, SMC Manager

36. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF DETENTION OFFICER AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR.

PROBATIONARY/FULL TIME EMPLOYEE:

LORI K. BORREGO – DETENTION OFFICER – EFFECTIVE DATE OF HIRE: MAY 23, 2016 – PROBATIONARY SALARY: \$20,900.00.

Memo

BACKGROUND INFORMATION: The Detention Officer positions became vacant due to employees resigning or that have been dismissed from their positions as Detention Officers.

ACTION REQUESTED OF COMMISSION: Approval to ratify the hiring of Lori K. Borrego to fill the vacant position of Detention Officer.

STAFF RECOMMENDATION: Approval to ratify the hiring of Lori K. Borrego to fill the vacant position of Detention Officer.

PRESENTER: Les W. J. Montoya, SMC Manager

37. SAN MIGUEL COUNTY MANGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF UNDER SHERIFF WITH THE SAN MIGUEL COUNTY SHERIFF'S DEPARTMENT AS PER THE RECOMMENDATION OF GARY GOLD, SAN MIGUEL COUNTY SHERIFF.

APPOINTEE OF ELECTED OFFICIAL/EXEMPT EMPLOYEE:

KENNETH J/ STUMBURG – UNDER SHERIFF – DATE OF HIRE: JUNE 20, 2016 – ANNUAL SALARY: \$43,680.00.

Memo

BACKGROUND INFORMATION: Mr. Kenneth Stumburg will be replacing Mr. Anthony Madrid as the new Under Sheriff.

ACTION REQUESTED OF COMMISSION: Approval to hire Kenneth Stumburg to fill the position of Under Sheriff with the San Miguel County Sheriff's Department.

STAFF RECOMMENDATION: Approval to hire Kenneth Stumburg to fill the position of Under Sheriff with the San Miguel County Sheriff's Department.

PRESENTER: Les W. J. Montoya, SMC Manager

38. DISCUSSION REGARDING THE POSSIBLE CHANGE OF THE JULY 2016 SAN MIGUEL COUNTY BOARD OF COMMISSIONERS MEETING FROM JULY 12, 2016 TO JULY 19, 2016

BACKGROUND INFORMATION: Historically, the San Miguel County Board of Commissioners has been held on the second Tuesday of each month. There are, however, exceptions to that rule. At this time, County Manager is requesting consideration in rescheduling the July 12, 2016 Board of Commissioners Meeting to July 19, 2016. The reason for this request is due to the 4th of July Holiday.

ACTION REQUESTED OF COMMISSION: Listen to and participate in the discussion and then consider granting approval for the rescheduling of the July 2016 San Miguel County Board of Commissioners Meeting.

STAFF RECOMMENDATION: Approve the rescheduling of the July 2016 San Miguel County Board of Commissioners.

PRESENTER: Les W. J. Montoya, SMC Manager

BOARD OF FINANCE MEETING

39. RESOLUTION 2016-06-14-F1 BUDGET ADJUSTMENTS

**Sheridan Loan Documentation
Resolution**

BACKGROUND INFORMATION: This budget adjustment is related to Fund 403 and Fund 413 and represents an internal loan from the Fire Chief to the Sheridan Volunteer Fire Department.

ACTION REQUESTED OF COMMISSION: Review and approve.

STAFF RECOMMENDATION: Review and approve.

PRESENTER: Melinda Gonzales, SMC Finance Division Supervisor

40. ACCOUNTS PAYABLE REPORT FOR APRIL 20, 2016 THROUGH MAY 23, 2016

Report

BACKGROUND INFORMATION: Present payments during the period of April 20, 2016 and May 23, 2016.

ACTION REQUESTED OF COMMISSION: Review and approve.

STAFF RECOMMENDATION: Review and approve.

PRESENTER: Melinda Gonzales, SMC Finance Division Supervisor

41. CASH BALANCE REPORT

Report

BACKGROUND INFORMATION: To inform the Commission of the unreconciled cash balance as of 6-2-16

ACTION REQUESTED OF COMMISSION: Information purposes only.

STAFF RECOMMENDATION: Information purposes only.

PRESENTER: Melinda Gonzales, SMC Finance Division Supervisor

42. INDIGENT BURIALS

Documentation - 1

Documentation - 2

Documentation - 3

Documentation - 4

BACKGROUND INFORMATION: The Finance Office has received, reviewed and processed four indigent burials.

ACTION REQUESTED OF COMMISSION: Ratification

STAFF RECOMMENDATION: Ratification

PRESENTER: Melinda Gonzales, SMC Finance Division Supervisor

Executive/Closed Session

- A. Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act. More specifically, Individual Policy Violation and Personnel Matters regarding specific county employees.**
- B. Bargaining Strategy Preliminary to Collective Bargaining Negotiations, as permitted by NMSA 1978, Section 10-15-1(H)(5) (as amended) of the Open Meetings Act.**
- C. Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act. More specifically, threatened civil litigation claims against the County.**

ADJOURNMENT

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